



Iowa Department of Human Services

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INFORMATIONAL LETTER NO.1069

DATE: October 31, 2011

TO: Iowa Medicaid Case Managers, Targeted Case Managers, DHS Service Workers, and Home and Community Based Services (HCBS) Providers

ISSUED BY: Iowa Department of Human Services, Iowa Medicaid Enterprise (IME)

SUBJECT: Update on the Atypical Code Conversion Project

EFFECTIVE: Immediately

Informational Letter No.1007 dated May 9, 2011, explained that the codes used to bill Home and Community Based Services (HCBS) would be changing. At that time, the IME anticipated that the first round of changes would be effective with dates of service January 1, 2012.

Due to unforeseen circumstances, the implementation of the code changes will be delayed until sometime later in the spring of 2012. More communication will be sent to all Case Managers, Targeted Case Managers, Service Workers, and HCBS providers once the IME has a firm date for the implementation.

If you have questions about the codes that will be used in the future, please refer to the chart available at <http://www.ime.state.ia.us/Providers/AtypicalCode.html>.

All HCBS providers are reminded that Informational Letter No.1007 also explained that all HCBS providers (except individual Consumer Directed Attendant Care providers) were required to recertify with the IME as part of provider re-enrollment. If you are a provider who has not recertified and intend to continue to provide HCBS services, please recertify as soon as possible. To facilitate this process, please use the "Service Certification" tool within the Iowa Medicaid Portal Application (IMPA) website. To access this tool, providers should go to: www.ime.state.ia.us/Providers/index.html and click on the IMPA (Iowa Medicaid Portal Access) link found under the Provider Tools and Resources. If you are not a registered user click on Register New Account in the upper left of the log in page. Enter all required information and click create. Once you are logged into IMPA hover the mouse over "File" and click on "Recertify Waiver Services". Follow instructions on each screen to complete the recertify waiver services process.

If you have any questions regarding re-enrollment, please contact the IME Provider Services Unit at 1-800-338-7909, or locally (in Des Moines) at 515-256-4609, or by email at imeproviderservices@dhs.state.ia.us.